

National Theatre

CONNECTIONS 2026

the Mohn Westlake foundation

Buffini Chao FOUNDATION

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National Theatre Connections Festival 2026

Paid placement: Project Assistant

Location: Theatre Royal Plymouth, The Drum

Working with: Project Manager

Hours: 32 hours + 3-hour planning meeting

Dates:

Monday 27 April: 10:00am – 1:00pm

Tuesday 28 April – Friday 01 May

There will be two Project Assistants working across these days. Working either 8.45am till 4.45pm or 11.00am till 7.00pm (Swapping across the week)

Pay Rate: In line with real living wage

Applicants must be over 18 years old.

Application Deadline: Monday 30 March

Interviews: Wednesday 01 & Thursday 02 April

Each year, Connections commissions a selection of brand-new plays for young people to perform, pairing some of the UK's most exciting writers with the theatre-makers of tomorrow. Connections is a performance festival for young people aged 13-19, featuring school and youth theatre groups from Devon and Cornwall. Theatre Royal Plymouth is proud to be a host venue for these productions.

Every day, two groups take part in technical rehearsals, dress rehearsals, and workshops, culminating in a performance each evening. Your role will be to assist the Project Manager in ensuring the smooth running of these activities, supporting the movement, logistics, and pastoral needs of the groups.

Task Examples:

- Supporting the setup of key areas, including dressing rooms, eating areas, rehearsal spaces, and Front of House.

- Helping to maintain the tight schedule of activities throughout the day.
- Acting as a liaison between the Project Manager and participants, relaying any questions or concerns.
- Creating and displaying posters/signs to help with navigation around the building.
- Assisting school groups with navigating the venue throughout the day
- Assisting participants with minor access needs, such as directing them to quiet spaces.
- Addressing minor issues as they arise or escalating to the Project Manager when necessary.
- Assisting with basic administrative tasks, such as printing free sheets and preparing name badges.
- Supporting the maintenance of Health and Safety standards throughout the event, while also ensuring safeguarding protocols are followed. This may involve signing participants in and out the building.

In summary:

The Project Assistant plays a crucial role in ensuring the smooth operation of the project by handling a range of administrative, logistical, and coordination tasks. They help create a positive experience for participants, ensuring that everything runs efficiently and that the groups feel well-supported throughout the event.

How to Apply:

Please send your CV and cover letter explaining your suitability for the role and why you would like to apply to workexperience@theatreroyal.com