

# Access How-to Guide

We're working with [Nimbus Disability](#) to launch a new Access Registration scheme. This will help us better understand your access needs when you book tickets. By working with Nimbus, we will be able to open up the option of booking online outside of Box Office opening hours for the first time.

You will still be able to book over the phone and in-person, but our Box Office team will now have a much better understanding of your access needs and requirements. Take a look below at a step-by-step guide on how to apply.

## Getting started

- Apply for a TRP Digital Access Pass through Nimbus Disability [HERE](#)
- Fill in your details and upload any documents required.
- Once approved, you will receive a digital ID number which you can connect to your Theatre Royal Plymouth account [HERE](#)
- Your Digital Access Pass will be valid for three years.

## Optional upgrade

- You can upgrade to an Access Card at any time during your application.
- The card costs £15 for three years.
- You can use it at thousands of venues across the UK and beyond.

## Important

The name on your Digital Access Pass must match the name on your Theatre Royal Plymouth account.

If you don't already have an online account, you can create one before you connect your card. Or, if you'd prefer, our Box Office team can help set it up for you over the phone.

## Already have an Access Card with Nimbus?

Great! Simply follow the link below to link your existing Access Card to your TRP account.

## Useful links

[Apply for a TRP Digital Access Pass](#)

[Link your Digital Access Pass to your TRP Account](#)

[Link your Access Card to your account](#)